



# Peninsula Metropolitan Park District

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## REGULAR MEETING MINUTES

Monday, March 18, 2019, 6:15pm

Sehmel Homestead Park Volunteer Vern Pavilion (10123 78<sup>th</sup> Ave NW, Gig Harbor, WA 98332)

**Call to Order:** The meeting was called to order by Commissioner Hill at 6:16pm.

**Commissioners Present:**

Maryellen (Missy) Hill

Amanda Babich

Steve Nixon

Kurt Grimmer

**Commissioners Absent:**

Todd Iverson (excused)

**Citizens:**

none

**Staff:**

Elaine Sorensen

Eric Guenther

Ed Lewis

Chuck Cuzzetto

Michael Schick

Roger Sargeant, consultant

Mark Roberts, attorney

## REGULAR MEETING AGENDA:

### **ITEM 1 Approval of Agenda**

Commissioner Hill request to add item 3.a.1, an introduction to Roger Sargeant, consultant. Commissioner Nixon made a motion to approve the agenda with this amendment; seconded by Commissioner Grimmer. Amended Agenda was approved with a 4-0 vote.

### **ITEM 2 Citizen Comments: none**

### **ITEM 3 Presentations**

#### **3.a Staff Report/Community Recreation summer event update**

Michael Schick and Chuck Cuzzetto presented a community recreation summer event proposal, to change the name of the June special event from “Food Truck Feast” to “Party in the Park.” This event will also expand to use the entire park to serve the needs of all citizens. Beer Garden non-profit sponsor will be Peninsula Hands on Art. Commissioner had a brief discussion regarding the changes. Commissioner Babich made a motion to divert budget line “Food Truck Feast” to the new name “Party in the Park;” seconded by Commissioner Grimmer. After no further discussion, the motion was approved with a 4-0 vote.

Elaine Sorensen gave comments regarding the staff report including Dragon Boat rummage sale, playground and asphalt bids, and new intern and part time leaders for the recreation department.

#### **3.a.1 Introduction of Roger Sargeant, consultant**

Commissioner Grimmer introduced Roger Sargeant, consultant for the recreation center project. Mr. Sargeant gave his background and biographical information to the Board. Commissioners asked questions regarding the project, specifically layout, amenities, and floor surfaces.

**3.b Financial Report:** No discussion.

**3.c President’s Report:** None

**ITEM 4 Consent Agenda**

**4.a Approval of Meeting Minutes:** none

**4.b Approval of Vouchers:** ▪ \$119,468.65, V2019032-V2019043▪ \$70,402.32, V2019045-V2019073

**4.c Approval of Consent Agenda**

Commissioner Grimmer made a motion to approve the consent agenda. Commissioner Babich seconded the motion. After no discussion, the motion passed 4-0.

**ITEM 5 Old Business**

**5.a PEG Grant: Gig Harbor Volleyball**

Commissioner Hill opened discussion about R2019-02 to award a \$15,000 PEG Grant to Gig Harbor Volleyball. After a brief discussion to clarify the payment process, Commissioner Grimmer made a motion to approve R2019-02, seconded by Commissioner Nixon. The Resolution passed with a vote of 4-0.

**5.b Community Recreation Center Project Sub-Committee reports**

Ed Lewis presented an update regarding the recreation center project, including meeting with site owner, golf supplies, maintenance equipment, and assets in the commercial kitchen. Commissioner Nixon remarked that he attended a design team meeting and discussed permits. Commissioners had discussion around the cost of the project, staff reported cost is now at \$21 million. Commissioners discussed request for meeting from neighbor of project site, tabled.

**ITEM 6 New Business**

**6.a Parks Appreciation Day Proclamation**

Commissioner Babich made a motion to approve the Proclamation for 2019 Parks Appreciation Day (4/27/19), seconded by Commissioner Nixon. After no discussion, motion passed 4-0.

**6.b Personnel Housekeeping**

Elaine Sorensen presented two new job descriptions for the Board to approve: Marketing Specialist (FTE) and Recreation Leader (Summer PT). Commissioner Grimmer made a motion to approve both job descriptions, seconded by Commissioner Nixon. After brief discussion, the motion passed 4-0.

**ITEM 7 Comments by Board:** Commissioner Grimmer toured the Canterwood facility and shared learnings. Commissioner Nixon thanked all the staff for how beautiful the parks are. Commissioner Hill presented an idea about sponsoring a Dragon Boat at the Paddlers Cup. The Board discussed this with legal input from Mark Roberts. Commissioner Grimmer made a motion to use marketing funds to sponsor a PMPD staff boat on 4/28/19 to support the Paddlers Cup. Commissioner Nixon seconded the motion and it passed with a vote of 4-0.

**ITEM 8 Next Board Meeting:** Monday, March 18, 2019

**ITEM 9 Executive Session:** Commissioners went in Executive Session at 7:25pm for 45 minutes to discuss the performance of a public employee and real estate per RCW 42.30.110(1)(g)(b)(c) and returned to regular meeting at 8:15pm.

**ITEM 10 Adjournment**

Commissioner Hill adjourned the meeting at 8:16pm.

**APPROVED BY THE BOARD ON:** 4-8-19

  
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**President**

Submitted by: *Jessica Smiley* ☺

  
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**Clerk**